

CLITHEROE TOWN COUNCIL

**Minutes of the meeting of the Town Council
held on Monday 13 October 2025
In the Council Chamber, Clitheroe Town Hall**

PRESENT:- The Town Mayor, Cllr Michael Graveston, in the Chair
The Deputy Mayor, Cllr Mary Robinson
Councillors Ian Brown, Ryan Corney, Mark French,
Jonathan Hill, Donna O'Rourke, Simon O'Rourke, Mark Sutcliffe

40.25 APOLOGIES FOR ABSENCE

Cllr Gaynor Hibbert

41.25 PUBLIC PARTICIPATION

None

42.25 DECLARATIONS OF INTEREST

None

43.25 MINUTES

The minutes of the Council meeting held on 01 September 2025 were approved and signed.

44.25 MAYORAL COMMUNICATIONS

The Town Mayor updated the meeting on engagements since the previous Council meeting.

45.25 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 05, 12, 19, 26 September and 03, 10 October 2025.

RESOLVED:

(1) That no objections be raised to the following applications:-
3/2025/0597, 0647, 0674, 0701, 0712, 0775, 0777, 0779

1. That Ribble Valley Borough Council be advised that the Town Council does not wish to object to 3/2025/0663 but does wish to express its concern regarding the potential impact upon visual amenity of neighbouring properties of an additional two storage containers.

2. That Ribble Valley Borough Council be advised that the Town Council does not wish to object to 3/2025/0756 but does wish to express its concern regarding the potential intrusiveness of the first floor balcony on the privacy of neighbouring properties and would request that the balcony be removed from the application.

46.25 REPORT ON WAR MEMORIAL

The Town Clerk confirmed that the refurbishment of the war memorial had been completed and that the restorers had done an excellent job. It was agreed that the restorers should be asked to provide a quotation for annual maintenance of the memorial. It was also agreed that appropriate publicity be given to the restoration project which Mark Sutcliffe agreed to arrange.

RESOLVED: THAT the restorers be asked to provide a quotation for annual maintenance of the memorial. THAT appropriate publicity be given to the completion of the restoration work.

47.25 REMEMBRANCE SUNDAY 2025

The Town Clerk advised that arrangements were continuing for Remembrance Sunday 2025. Appropriate organisations and individuals had been invited by email.

48.25 ALLOTMENTS MANAGEMENT COMMITTEE – SEPTEMBER 2025

The Town Clerk summarised the main topics discussed at the Committee meeting held on 24 September 2025. It was suggested that councillors take the opportunity to visit the allotments so they were more aware of the issues being discussed and the locations concerned.

49.25 ACCOUNTS PAID SEPTEMBER 2025

Accounts paid in September 2025 were tabled.

RESOLVED: THAT the accounts for September 2025 be noted.

Part II

RESOLVED: That by virtue of the fact that the following items of business be exempt information under the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting

50.25 STAFF LEAVE AND ABSENCE REPORT

The Town Clerk advised that there was no absence or leave to report.

The meeting closed at 8.15 pm.

