

**MINUTES OF THE GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 18 FEBRUARY 2019**

PRESENT: The Town Mayor, Councillor Pam Dowson, in the Chair;
The Deputy Mayor, Councillor Stewart Fletcher
Councillors: Ian Brown, Kerry Fletcher, Mark French, Sue Knox,
Cathy Holmes, Town Clerk

01.19 APOLOGIES

Apologies for absence, together with reasons, had been received from Councillors Maureen Fenton, Allan Knox and Mary Robinson.

02.19 PUBLIC PARTICIPATION

There was no public participation.

03.19 DECLARATIONS OF INTEREST

There were no declarations of interest.

04.19 MINUTES

The Minutes of the General Purposes Committee meeting held on 10 December 2018 were proposed and seconded as a correct record and duly signed by the Chairman.

05.19 MAYORAL COMMUNICATIONS

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information.

06.19 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 18 January, 25 January, 01 February, 09 February and 16 February 2019.

RESOLVED:

- (1) That no objections be raised to the following applications :-
3/2019/0022, 0042, 0051, 0069 0077, 0088, 0097.
- (2) That Ribble Valley Borough Council be informed that the Town Council wishes to object to application 3/2019/0071. This application is a resubmission of 3/2018/0688 and the objections submitted to RVBC for that application should therefore be re-submitted.

07.19 ALLOTMENT ACCOUNTS 2017/18

The Town Clerk presented the allotment accounts for 2017/18 noting that the vast majority of allotment tenants had paid their rents. It was explained that those showing as bad debtors had all moved on or being given notices to quit so were no longer allotment tenants.

RESOLVED: That the allotment accounts for 2017/18 be noted.

08.19 PARISH LENGTHSMAN'S REPORTS

The Parish Lengthsman's General Report, Play Areas Report and Allotments' Report for January 2019 were considered.

The Town Clerk confirmed that the slide at Park Street had been repaired by Playdale Playgrounds Ltd. It was also confirmed that a skip had been ordered for rubbish removal from the West View allotment site.

09.19 REQUESTS FOR FINANCIAL ASSISTANCE

i) Ribble Valley Choir – Joy to the World event

A request for financial assistance was tabled from the Ribble Valley Choir who required funds for their annual Joy to the World event in December 2019. It was agreed that the request needed to be submitted on the appropriate form and would then be re-considered.

ii) Clitheroe District Scouts – St George's Day parade

The Town Clerk advised that the Clitheroe District Scouts had submitted a request for funds to assist with the costs of traffic management for the parade in April 2019. It was noted that other organisations had previously requested assistance for such costs and had been awarded a proportion of their request and it was therefore agreed that the Council should contribute £200.00 towards the costs of traffic management. It was also agreed, as with previous requests, that payment of the contribution would be forthcoming upon production of a receipted invoice from the traffic management company.

RESOLVED: That the Town Council contributes the sum of £200.00 to Clitheroe District Scouts upon the production of a receipted invoice from the traffic management company.

iii) Roefield Leisure Centre

The Town Clerk advised that Roefield Leisure Centre had submitted a request for funds to assist with the indoor bowling league's end-of-season prizes, presentation and buffet. It was noted that Roefield Leisure received a separate grant each year from the Council which was sizeable and it would not therefore be appropriate to agree this further request in full when so many other organisations now also made requests for financial assistance.

RESOLVED: That the Town Council contributes the sum of £150.00 to Roefield Leisure to assist with the costs of their end-of-season prizes, presentation and buffet.

iv) Clitheroe Garden Club

The Town Clerk advised that Clitheroe Garden Club had requested a donation to assist with purchasing prizes for their annual show in August 2019. It was noted that the Show was well-supported, the Mayor was usually invited and the Council had made a donation last year.

RESOLVED: That the Town Council contributes the sum of £50.00 to Clitheroe Garden Club to assist with purchasing prizes for the annual show.

10.19 ACCOUNT BALANCES AND ACCOUNTS PAID JANUARY 2019

The Town Clerk submitted details of the accounts paid in January 2019 for approval. It was noted that payment had been made to the Christmas lighting contractor at a price in accordance with his quotation and that the costs of illuminating St Mary's had been lower than the previous year.

RESOLVED:

THAT the accounts paid in January 2019 be approved.

11.19 REQUESTS FROM CLITHEROE CIVIC SOCIETY

The Town Clerk advised that Clitheroe Civic Society had made three requests to the Town Council, two of which related to the Society's use of the Town Hall attic. It was noted that the Society was volunteering to purchase additional fire extinguishers and had also asked to use the Town Hall wi-fi on an ad hoc basis. The Society had also offered to obtain a digital copy of an old film taken to the North West Film Archive.

RESOLVED: THAT Clitheroe Civic Society be permitted to purchase additional fire Extinguishers, be allowed to use the Town Hall wi-fi as required and be asked to obtain a digital copy of the old film for the Council.

EXCLUSION OF PRESS AND PUBLIC

Resolved: That by virtue of s 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting.

Part II

It was explained that a decision regarding renewal of the parish lengthman's contract as of 01 April 2019 was required as he was appointed on an annual basis. It was noted that sufficient monies were in the budget to support the renewal of the contract for 2019/20. The Clerk advised that a claim for the maximum grant under RVBC's concurrent functions scheme had been made for 2017/18 and the maximum amount would continue to be claimed for subsequent years if the scheme continued to operate on the existing basis.

RESOLVED:

THAT the Parish Lengthsman's contract be renewed for another year with effect from 01 April 2019.

The meeting finished at 7.55pm

Signed

Chairman