

## **CLITHEROE TOWN COUNCIL**

**Minutes of the Town Council meeting held on Monday 18 March 2024  
In the Council Chamber, Clitheroe Town Hall**

**PRESENT:- The Town Mayor, Cllr Jonathan Hill, in the Chair  
The Deputy Town Mayor, Cllr Donna O'Rourke  
Councillors Ryan Corney, Stewart Fletcher, Mark French, Michael Graveston,  
Mary Robinson, Simon O'Rourke, Town Clerk**

*Prior to the meeting Miles Cornish of Ribble Valley Jazz & Blues talked to the meeting about the annual Jazz Festival*

### **12.24 APOLOGIES FOR ABSENCE**

**Cllrs Ian Brown, Gaynor Hibbert**

### **13.24 PUBLIC PARTICIPATION**

**There was no public participation.**

### **14.24 DECLARATIONS OF INTEREST**

**None**

### **15.24 MINUTES**

**The minutes of the Town Council meeting held on 15 January 2024 were signed and approved.**

### **16.24 MAYORAL COMMUNICATIONS**

**The Town Mayor updated the meeting on engagements since the previous Council meeting.**

### **17.24 PLANNING APPLICATIONS**

**Consideration was given to planning applications received for weeks ended 23 February & 01, 08 & 15 March 2024**

### **RESOLVED:**

- (1) That no objections be raised to the following applications:-  
3/2024/0127, 0164**

#### **18.24 MEETING SCHEDULE 2024/25**

The Town Clerk proposed a meeting schedule for 2024/25 noting that the suggested dates for the February and March 2025 meetings had been moved back slightly to accommodate the February half term school holidays when the Clerk was often away.

**RESOLVED: THAT the schedule of meetings for 2024/25 be approved**

#### **19.24 APPLICATIONS FOR FINANCIAL ASSISTANCE**

*i) Clitheroe Civic Society*

It was agreed that a donation of £203 be made to the Civic Society for the purpose of purchasing plants and shrubs, primarily for the Castle Gate rockery. It was suggested that the Society be asked to publicly recognise the contribution of the Town Council in an appropriate manner.

*ii) The Olive Branch*

It was agreed that a donation of £2,000 be made to The Olive Branch. It was suggested that the manager also be encouraged to make an application for financial assistance on behalf of the Ribble Valley Food Bank, a separate entity.

#### **20.24 ACCOUNTS PAID FEBRUARY 2024**

Accounts paid in February 2024 were tabled. It was noted that the water bill for the Hayhurst St allotments had remained high but had been incurred before the water supply had been turned off.

**RESOLVED: THAT the accounts for February 2024 be noted.**

#### **Part II**

**RESOLVED: That by virtue of the fact that the following items of business be exempt information under the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting**

#### **21.24 STAFF LEAVE AND ABSENCE REPORT**

The Town Clerk advised that both members of staff were using up leave before the end of March 2024.

#### **22.24 RENEWAL OF PARISH LENGTHSMAN'S CONTRACT AND REVIEW OF RATE OF PAY**

It was reported that the parish lengthsmen's rate of pay had not been reviewed since March 2022. It was agreed that the rate of pay be increased by the same rate as the increase awarded to members of staff at Ribble Valley Borough Council.

**RESOLVED: THAT the parish lengthsmen's rate of pay be increased by the same rate as the increase recently awarded to staff at Ribble Valley Borough Council.**

**Signed:** .....  
**Chair**

**The meeting closed at 20.00 pm.**