

CLITHEROE TOWN COUNCIL

Minutes of the Town Council meeting held on Monday 19 November 2018

**PRESENT:- The Town Mayor, Councillor Pam Dowson, in the Chair
The Deputy Town Mayor, Councillor Stewart Fletcher
Councillors Maureen Fenton, Kerry Fletcher, Mark French,
Allan Knox, Mary Robinson and the Town Clerk**

66.18 APOLOGIES FOR ABSENCE

Apologies for absence, together with reasons, had been received from Councillors Ian Brown and Paul Robinson.

67.18 PUBLIC PARTICIPATION

There was no public participation.

68.18 DECLARATIONS OF INTEREST

None.

69.18 MINUTES

The minutes of the Town Council meeting held on 22 October 2018 were approved and signed.

70.18 ESTIMATES 2018/19, DRAFT ESTIMATES 2019/20 AND PRECEPT 2019/20

Members considered the recommendations from the Estimates Committee held on 22 October 2018 in relation to the Revised Estimates 2018/19, the Draft Estimates 2019/20 and the Precept for 2019/20.

RESOLVED:

That the level of Precept for 2019/20 be agreed as £113,

71.18 COMPLETION OF LIMITED ASSURANCE REVIEW 2017/18

The Town Clerk advised that the external auditor's certificate and report for the year ended 2017/18 had been received and confirmed there were no matters to be brought to members' attention. The Town Clerk also confirmed that no additional fees had been incurred other than the basic external audit fee already paid.

72.18 REVISION OF TOWN COUNCIL POLICIES

The Town Clerk advised that certain of the Town Council's policies required revision and should then be uploaded onto the Council website. A draft of a complaints' policy was tabled which it was agreed was acceptable and should be adopted. A draft publication scheme was also tabled which it was agreed should be adopted, subject to amendment as appropriate.

RESOLVED:

That the complaints' policy as tabled be approved and adopted.

That the publication scheme as tabled be approved and adopted subject to amendment as appropriate.

73.18 MAYORAL COMMUNICATIONS

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information.

74.18 PLANNING APPLICATIONS

Consideration was given to planning applications received for the weeks ending 26 October, 02 November, 09 November and 16 November 2018

RESOLVED:

1. That no objections be raised to the following applications:-
3/2018/0892, 0934, 0947, 0950, 0984, 0988, 1002, 1027.
2. That Ribble Valley Borough Council be informed that the Town Council objects to applications 3/2018/1033 & 1034 on the grounds that the flagpoles will be close to residential development and noise and disturbance could be caused by the flags, particularly on a windy day.

75.18 PARISH LENGTHSMAN'S REPORTS – OCTOBER 2018

The Parish Lengthsman's General Report, Play Areas Report and Allotments' Report October 2018 were considered.

The Town Clerk advised that a meeting of the Allotments' Management Committee had been held on 13 November 2018 to deal with a number of issues which had arisen regarding allotments and it was intended to hold such meetings twice a year in the future.

The Town Clerk confirmed that photographs had been taken of the slide platform and the photos would be sent to Playdale to ask for a replacement quote.

75.18 ACCOUNTS PAID - OCTOBER 2018

The Town Clerk submitted details of accounts paid during October 2018 noting in particular the expenditure on fencing at the Hayhurst St allotments. A lower quarterly invoice had been received from BT following the amalgamation of the telephone and broadband accounts.

It was confirmed that there was money in the 2018/19 budget for the purchase of i pads for Councillors who were not also Ribble Valley BC Councillors.

RESOLVED:

That the accounts paid during October 2018, details of which were specified, be approved.

The meeting closed at 7.40 pm.

Signed:
Chair