

CLITHEROE TOWN COUNCIL

**Minutes of the Town Council meeting held on Monday 21 March 2022
In the Council Chamber, Ribble Valley Borough Council**

**PRESENT:- The Town Mayor, Councillor Simon O'Rourke, in the Chair
The Deputy Town Mayor, Councillor Jenni Schumann
Councillors Ian Brown, Kerry Fletcher, Stewart Fletcher, Mark French,
Gaynor Hibbert, Jonathan Hill, Town Clerk**

14.22 APOLOGIES FOR ABSENCE

Cllrs Donna O'Rourke and Mary Robinson

15.22 PUBLIC PARTICIPATION

There was no public participation.

16.22 DECLARATIONS OF INTEREST

None

17.22 MINUTES

The minutes of the meeting held on 17 January 2022 were approved and signed.

18.22 MAYORAL COMMUNICATIONS

The Town Mayor updated the meeting on his engagements since the previous Council meeting.

19.22 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 18 & 25 February 2022 and 04, 11 & 18 March 2022

RESOLVED:

- (1) That no objections be raised to the following applications:-
3/2021/1244, 3/2022/0004, 0038, 0062, 0091, 0093, 0107,0136, 0157, 0184, 0189,
0191, 0216, and 0222.**

15.22 BANK MANDATE

The Town Clerk advised that any amendment to the bank mandate for the current account was proving to be an onerous and time-consuming exercise. It was further noted that the existing three signatories were all readily available for signing cheques. It was further reported that efforts should be made to move towards the Town Council being able to pay via BACS transfer and that, in order to do this, it would be preferable for the Town Clerk to be added to the mandate as a signatory. It was agreed that the Town Clerk be added to the mandate for the current account and that the existing three signatories remain on the mandate, rather than being replaced.

RESOLVED: THAT the Town Clerk be added to the bank mandate and that the existing three signatories remain on the mandate rather than being replaced.

16.22 ALLOTMENTS MANAGEMENT COMMITTEE

The Town Clerk reported that the Allotments' Management Committee included a Councillor who worked full time and another person who was no longer on the Council so the composition of the Committee therefore required amendment. It was explained that meetings sometimes occurred during the day, as this resulted in greater attendance, so it would be preferable for new Committee members to be available during working hours. Councillor Stewart Fletcher offered to join the Committee. The Town Clerk further advised that it would be necessary to hold a private meeting of Allotment Management Committee members in the coming weeks to discuss some potentially contentious issues before holding a Committee meeting open to allotment holders.

RESOLVED: THAT Councillor Stewart Fletcher become a member of the Allotments' Management Committee

17.22 MEETING SCHEDULE 2022/23

A draft meeting schedule for the municipal year 2022/23 was tabled and considered. It was noted that the schedule essentially followed that of 2021/22 and was accordingly approved.

RESOLVED: THAT the meeting schedule for 2022/23 be approved and adopted.

18.22 CHURCH FLOODLIGHTING

The Town Clerk reported that Craig Ryan, the lighting contractor, had prepared two quotations for future floodlighting of St Mary Magdalene Church. One quotation was for replacement lights only (£1,532) and the other was for replacement lights and the installation of permanent lighting structures (£3,082). Although the latter quotation was more expensive it did offer a permanent solution and would allow the church to use the floodlighting at times other than Christmas. It was agreed that the Town Council would be prepared to pay for half of the quotation for permanent lighting and an approach should be made to the Church asking for a contribution for the other half of the cost. It was agreed that, if the permanent lighting were installed, the Town Council would not be making any further contribution towards the costs of floodlighting the Church.

RESOLVED: THAT the Town Council would pay half of the £3,082 quoted for the installation of permanent floodlighting structures but would not pay for any future floodlighting costs once the permanent lights were in place.

19.22 UKRAINIAN CONFLICT 2022

A contribution towards the relief efforts in Ukraine being undertaken by various external agencies was discussed and it was agreed that a donation of £1,000 be made to Ukraine Aid.

It was also noted that a peace tree was to be planted in the Castle Grounds.

20.22 ACCOUNTS PAID FEBRUARY 2022

A schedule of accounts paid in February 2022 was tabled and approved. It was noted that an exceptionally high water bill had been received for Hayhurst St and the Town Clerk explained the background to the situation, noting that allotment tenants had been warned that if another large bill was received for the site the cost would be split between them when their rent demands were issued.

RESOLVED: THAT the schedule of payments for February 2022 be and is hereby approved.

21.22 APPLICATION FOR FINANCIAL ASSISTANCE

An application for financial assistance had been received from Clitheroe Civic Society in connection with planters for the town centre. The application had been previously circulated to Councillors. It was agreed that a grant of £250 be made to the Civic Society in connection with this application.

RESOLVED: THAT a grant of £250.00 be made to Clitheroe Civic Society towards the costs of town centre planters.

Signed:
Chair

The meeting closed at 20.15 pm.