

## **CLITHEROE TOWN COUNCIL**

**Minutes of the Town Council meeting held on Monday 09 April 2018**

**PRESENT:- The Town Mayor, Councillor Maureen Fenton in the Chair  
The Deputy Town Mayor, Councillor Pam Dowson  
Councillors Ian Brown, Kerry Fletcher, Mark French, Allan Knox, Mary Robinson,  
The Town Clerk**

### **11.18 APOLOGIES FOR ABSENCE**

**Apologies for absence, together with reasons, had been received from  
Cllrs Stewart Fletcher, Sue Knox and Paul Robinson**

### **12.18 PUBLIC PARTICIPATION**

**There was no public participation.**

### **13.18 DECLARATIONS OF INTEREST**

**Councillor Mary Robinson declared an interest in Agenda Item 6, Planning Applications,  
application 3/2018/0215.**

**Councillor Mark French declared an interest in Agenda Item 10, Request for Financial  
Assistance.**

### **14.18 MINUTES**

**The minutes of the Town Council meetings held on 22 January 2018 were approved and  
signed by the Chairman.**

### **15.18 MAYORAL COMMUNICATIONS**

**Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the  
last Town Council meeting were submitted for information.**

**The Town Mayor advised that the Mayoral At Homes involving Clitheroe schoolchildren  
and a visit to the Town Hall from a Brownie pack had been particularly enjoyable  
experiences.**

### **16.18 PLANNING APPLICATIONS**

**Consideration was given to planning applications received for weeks ending 02 March, 09  
March, 16 March, 23 March, 29 March and 06 April 2018.**

**RESOLVED:**

1. That no objections be raised to the following applications:-  
3/2017/1020, 3/2018/0063, 0155, 0158, 0159, 0175, 0191,  
0215, 0225,
2. That no objections be raised to 3/2018/0147 & 0149 provided access for community groups using the buildings within the grounds is maintained.
3. That an objection be raised and reported to Ribble Valley Borough Council regarding 3/2018/0038 on the basis that the wall concerned has historic merit and it would be preferable to therefore remove the tree but retain the wall.

The Town Mayor took the opportunity to update the Council on the latest situation regarding the re-development of the former Clitheroe Hospital site.

**17.18 DATES OF MEETINGS 2018/19**

The report of the Town Clerk on proposed dates for Council and Committee meetings for the municipal year 2018/19 was considered. It was agreed that the meetings scheduled for January, February and April 2019 should all be brought forward slightly as it was felt there was too long a gap between meetings at that time of the year. It was also noted that, as 2019 would be an election year, the Cockles & Mussels meeting would need to be held on the day after the elections, 03 May 2019, with the Annual Meeting remaining on 07 May 2019 which, it was acknowledged, would be a tight timetable.

**18.18 ACCOUNTS PAID**

a) **Accounts Paid February 2018 and March 2018**

The Town Clerk submitted details of accounts paid during February and March 2018 and explained the background to the underpayment of tax/NI for 2016/17, which had been brought to the Council's attention by HMRC. It was confirmed that the underpayment had been discharged in full.

**RESOLVED:**

**THAT** the accounts paid in February 2018 and March 2018 be approved.

**19.18 PARISH LENGTHSMAN'S REPORTS**

**General Report**

Members received reports detailing the work undertaken by the Parish Lengthsman during February 2018 and March 2018.

It was noted that the lengthsman was doing a good job assisting RVBC with tidying up around the Henthorn Road youth shelter and Cllr Mary Robinson advised she would check with RVBC how often their own staff were performing the same work.

## **Play Areas Report**

**Members received detailed reports on the maintenance of the two Play Areas owned by the Town Council.**

**It was noted that the issue regarding a replacement platform for the slide from Playdale remained outstanding but the lengthsman had previously advised that the slide was usable and replacement was not an urgent priority; the Town Clerk agreed to check this was still the case.**

## **Allotment Report**

**Members were advised that work on the fence at Hayhurst St allotments remained outstanding but appropriate contractors were to be contacted for quotes. The Allotments Manager had also recently met with a contractor with a view to obtaining quotes for additional filling-in work required at the Hayhurst St allotments.**

## **20.18 REQUEST FOR FINANCIAL ASSISTANCE**

*(Cllr Mark French, having declared an interest in this item, left the meeting)*

**The Town Clerk submitted a request for financial assistance from the organisers of the Ribble Valley Mod Weekender towards the costs of traffic management for their event in September 2018.**

**The Town Clerk confirmed that all successful applicants for financial assistance were now formally advised that Town Council funds were limited and there should not be an expectation from organisations that grants would be awarded on an annual basis.**

**It was agreed that the Mod Weekender event brought many visitors and additional revenue to the town and district and should be supported.**

**RESOLVED: That the Town Council contribute £275.00 towards the costs of the project.**

**The meeting concluded at 8.05 pm**

**Signed:**