

CLITHEROE TOWN COUNCIL

Minutes of the Town Council meeting held on Monday 04 September 2017.

**PRESENT:- The Town Mayor, Councillor Maureen Fenton in the Chair
The Deputy Town Mayor, Councillor Pam Dowson
Councillors Ian Brown, Kerry Fletcher, Stewart Fletcher, Allan Knox,
Susan Knox, Mary Robinson, Paul Robinson
The Town Clerk.**

48.17 APOLOGIES FOR ABSENCE

An apology for absence, together with a reason, had been received from Cllr Mark French.

49.17 PUBLIC PARTICIPATION

There was no public participation.

50.17 DECLARATIONS OF INTEREST

Cllrs Brown and Dowson declared an interest in planning application 3/2017/0752 to be discussed under Item 6, Planning Applications.

51.17 MAYORAL COMMUNICATIONS

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information.

The Town Mayor noted that it would be more useful for members to be advised of future duties to be undertaken and events planned so accordingly proceeded to advise of forthcoming activities.

52.17 MINUTES

**The minutes of the Town Council meetings held on 19 June 2017 were approved and signed by the Chairman.
The minutes of the General Purposes Committee held on 17 July 2017 were noted.**

53.17 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ending 21 July 2017, 28 July 2017, 04 August 2017, 11 August 2017, 18 August 2017, 25 August 2017 and 01 September 2017.

RESOLVED:

1. That no objections be raised to the following applications:-
3/2017/0582; 0611; 0640; 0659 ;0573; 0703; 0734; 0739; 0747; 0752;
0791;
2. That Ribble Valley Borough Council be informed that the Town Council objects to application 3/2017/0653 on the grounds that, although a committed site for development, there would be an additional eight houses on site and the loss of the care home from the original application 3/2013/0981.
- 3 .That Ribble Valley Borough Council be informed, in relation to application 3/2017/0763, that the Town Council wishes to object to this application due to the loss of a residential apartment from the original application 3/2015/0928, approved in March 2016, as it is felt there is a significant need for accommodation in the town. Additionally, there is concern about the effect on the façade of the building by the alterations proposed.

54.17 CHANGES TO BANK MANDATES

The Town Clerk submitted and reported on the changes to the bank mandates as had been agreed at the meeting of the General Purposes Committee on 23 May 2017. It was noted that the requested changes to the mandate had finally been implemented and official confirmation received from the mandate team at Barclays. It was further advised that, as the current Deputy Town Mayor has been successfully added to the mandate, it was to be hoped that the changes necessary in May 2018 could be effected more smoothly. The Town Clerk further reported on an initial meeting held with a possible, alternative bank. It was suggested that any potential bank be made aware of the Town Council's need to change its mandate each year and also the means by which the precept was paid, in case changes to the procedure could be necessary.

55.17 CHRISTMAS LIGHTING 2017

The Town Clerk submitted and reported on the proposed arrangements for the town's Christmas lights in 2017. It was noted that the proposals followed the 2016 scheme and the contractor had provided appropriate estimates. A new cross-street banner had been purchased. The contractor would be sourcing the two large trees required and the number of artificial and natural small trees required was estimated to be the same as in 2016. Confirmation had been received from Ribble Valley Borough Council that a grant of £1,000 would be paid towards the costs of the 2017 lights.

56.17 ACCOUNTS PAID – JULY 2017 AND AUGUST 2017

The Town Clerk submitted details of accounts paid during July and August 2017 noting in particular the costs of the traffic management company for Civic Sunday. Invoices associated with the Last Night of the Proms 2017 had also started to be received.

RESOLVED:

That the accounts paid during July and August 2017, details of which were specified, be approved.

57.17 REQUEST FOR FINANCIAL ASSISTANCE

The Town Clerk submitted a request for financial assistance for the 2017 event from Clitheroe Community Bonfire and Fireworks. It was noted that financial assistance had been provided in previous years and Cllr Allan Knox advised that a sum had been included in the budget for 2017/18 for this purpose. It was accordingly agreed that the request be approved.

RESOLVED:

That a grant of £500 be made to Clitheroe Community Bonfire and Fireworks.

58.17 PARISH LENGTHSMAN'S REPORTS

General Reports

Members received a report detailing the work undertaken by the Parish Lengthsman during July and August 2017.

It was noted that the lengthsman had spent 23 hours in August 2017 on work for the Last Night of the Proms event.

Play Areas Report

Members received a detailed report on the maintenance of the two Play Areas owned by the Town Council.

Members noted that there remained outstanding maintenance work required at Park Street and the Town Clerk was requested to obtain an update from the lengthsman. The Town Clerk advised that a replacement rocker snail had been ordered for the Tom Robinson play area.

The meeting closed at 7.45 pm.

