

CLITHEROE TOWN COUNCIL

Minutes of the Town Council meeting held on Monday 14 October 2024
In the Council Chamber, Clitheroe Town Hall

PRESENT:- The Town Mayor, Cllr Donna O'Rourke, in the Chair
The Deputy Town Mayor, Cllr Michael Graveston
Councillors Ian Brown, Ryan Corney, Mark French, Gaynor Hibbert,
Jonathan Hill, Simon O'Rourke, Town Clerk and one member of the public

71.24 APOLOGIES FOR ABSENCE

Cllr Mary Robinson

72.24 PUBLIC PARTICIPATION

There was no public participation.

73.24 DECLARATIONS OF INTEREST

Councillors Donna and Simon O'Rourke declared an interest in item 6, planning applications, regarding application 3/2024/0585. Councillor Mark French declared an interest in the Part II item.

74.24 MINUTES

The minutes of the Town Council meetings held on 02 September 2024 were signed and approved.

75.24 MAYORAL COMMUNICATIONS

The Town Mayor updated the meeting on engagements since the previous Council meeting.

76.24 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 27 September 2024, 04 & 11 October 2024

RESOLVED:

- (1) That no objections be raised to the following applications:-
3/2024/0520, 0760 & 0762

*Councillors Donna and Simon O'Rourke left the room.
Councillor Michael Graveston took the chair*

(2) That Ribble Valley BC be informed that the Town Council wishes to object to 3/2024/0585 as it is submitted that the classification is wrong. It is listed as C4 HMO but this covers up to 6 occupants and the application is for 7 occupants which means the classification should be sui generis. The bathroom situation is also non-compliant. There are two bathrooms for the seven occupants and one is en-suite. So, for the purposes of calculating requirements, the room and bathroom should be removed from the equation. Six occupants would require two further bathrooms with two toilets and this application only has one beyond the en-suite.

(Councillors Donna and Simon O'Rourke returned to the meeting and Councillor Donna O'Rourke took the chair)

77.24 ACCOUNTS PAID SEPTEMBER 2024

Accounts paid in September 2024 were tabled. It was noted that there had been significant expenditure on postage stamps but that this was unavoidable at this time of year due to the need to send out allotment rent letters.

RESOLVED: THAT the accounts for September 2024 be noted.

78.24 REMEMBRANCE SUNDAY 2024

The Town Clerk advised of the arrangements in place so far for Remembrance Sunday. The commemorations would follow the usual format with a parade before the service at St Mary's followed by another parade to the war memorial for a short service and the two minutes' silence.

Part II

RESOLVED: That by virtue of the fact that the following items of business be exempt information under the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting

79.24 STAFF LEAVE AND ABSENCE REPORT

(Councillor French left the room)

The Town Clerk advised that a member of staff remained on sick leave and that the most recent fit note covered a period to 24 October 2024. The difficulties caused by the continued absence were discussed and it was agreed that the temporary assistance being provided should continue and that the rate of pay for the person providing the assistance should be £9.50 per hour.

Signed:
Chair

The meeting closed at 20.20 pm.

